

# ASHRAE American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.

**TWIN TIERS CHAPTER** (<http://www.twintiers.ashraechapters.org/>)

**Board of Governors Agenda**

**Date:** Tuesday 03/21/2017 @ 4:00 PM

**Location:** Binghamton University, Event Center  
Lobby, Binghamton, NY

## Agenda

The meeting was called to order at: 4:06p

- Call to Order and Attendance:  
Adam K, Victoria K, Kyle N, Devin S, Petros P, Chris W, Rob V, Mike M.
- General Announcements – President unable to attend, Petros shall run the meeting, First order of business, Student Activities – Review scholarship applicants and vote on distributions
  - Theme night this evening – Student Night
- Treasurer’s Report – Kyle
  - M&T: All account balances reported and in good standing
  - PayPal:
  - H.O. Ward:
  - William & Joan Albern:
  - Audit: Treasury Report due July, Audit in August. -Andy to settle SB pool
  - Student Chapter – End of Year balance must be \$2,500. Discuss adding this to the list above as part of the treasurer’s report.
  - Budget – Comments?
  - Thompkins – Still working on online access. Travis still needs to send back paperwork. We need to send a new Corporate Resolution, need to remove Doug if he is on there.
  - Any Receipts or Open Items – Go through Kyle’s list on the treasurer’s report as there are quite a few new business items. – Newsletter advertisements checks need to be deposited by Andy. Andy will then write check to chapter, Kyle will deposit it, and mark it in the budget towards newsletter advertising income.
- CTTC – Mike/Petros
  - Spring Symposium – Any comments or final adjustments? -All set. Looking for projectors
  - Golf and Clambake – Status? Update for prizes and contests? – Location Reserved. Flyers to go out.
  - Monthly Meetings –
    - Updates on the May meeting? – Snow melt presentation. Location in Ithaca.
    - ~~March Meeting~~
    - ~~Determine location for snow melt installation tour.~~
- YEA – Devin/Victoria
  - Other ideas for second YEA event? - March event cancelled due to low interest. Refunds issued to those who signed up. Looking to do different event in May (on a weekday).

- Membership Promotion – Chris
  - Updates? – 3 New members. Only need to follow up on 1.
- PAOE Responsibility – Travis Fisher
  - Only areas not above PAR are Chapter Operations, Grassroots, and RP.

▶ Chapter Operations	Par: 1200	Min Points: 600	Total Points: 835
▶ Chapter Technology Transfer	Par: 1050	Min Points: 450	Total Points: 1100
▶ Grassroots Government Advocacy	Par: 650	Min Points: 500	Total Points: 450
▶ Historical Criteria	Par: 300	Min Points: 100	Total Points: 330
▶ Membership Promotion	Par: 800	Min Points: 500	Total Points: 1455
▶ RP	Par: 1050	Min Points: 800	Total Points: 690
▶ Student Activities	Par: 500	Min Points: 300	Total Points: 920

- \$500 donation check for RP points. \$100 Brent Ingraham donation will be resent as it did not go through the first time.

- Student Activities – Jason Gilbert
  - Student Scholarships: Jason/Rick – Review Rick’s final 4 list.
    - Jason would like to reimburse membership fees for students who are successful chapter officers. Kyle, were reimbursements sent? – Students to receive reimbursement from the \$3000 student chapter account.
    - Establish date for voting, selection, and presentation.
    - Branch to host career fair last Monday of April. Looking for input.
  - Member Shirts - Andy
    - Shirts distributed at last meeting. Placeholder for next year.
- Research Promotion – Glenn Roberts
  - Updates?
- New Business
  - President Elect Training April 8 in Albany. Petros to attend.
  - Clam bake putting contest \$ to go to RP
  - Scholarship announcement of winners at tonight’s meeting. Email to go out soon.
    - Dorris (18) - \$1000
    - George (15) - \$500
    - Melissa (15) - \$500
    - Check from chapter to be reimbursed from the fund.
    - Pay directly to student or registrar?
  - June is the chapters 40<sup>th</sup> birthday. Looking to do something special.

Meeting adjourned at 4:48 p

Motioned: Devin

Second: Mike