



<http://twintiers.ashraechapters.org>

Board of Governors Meeting
Date: January 19, 2021
Location: Video Conference Call

Agenda

Meeting was called to order at: 4:02 by Devin

- Call to Order and Attendance:
 - Attended: Devin Shapley, Chris Wolak, Andy Nice, Travis Fisher, Jason Urso, Steven Sill, Adam Keller, Kyle Nedlik, Victoria Kramer, Mike McGinnis, Jason Gilbert, Dana Schmidt
 - Call-in:
- Item to Discuss:
 - Vote to approve the December Meeting Minutes- **Motioned by Victoria. Seconded by Adam. Approved by All.**
 - Guest: Jason Urso, Membership Promotion Committee – Regional Vice Chair
 - **Region 1 MPC**
 - **Covid has hit ASHRAE hard. 57,500 members in Feb -> 53,000 by Dec. Loss of 4,300 members. Hasn't been this low since 2013.**
 - **Our region had 5,600 → dropped to 5,190 members**
 - **Our Chapter had 98 -> dropped to 90 members. 10% loss**
 - **Hardship notice- ASHRAE will pay for memberships with financial impact. Loss job or reduced hours.**
 - **If company doesn't want to pay, this will not apply**
 - **members@ashrae.org**
 - **Delinquent – 3 members**
 - **14 cancelled- many due to company won't contribute towards fees**
 - **Chris to send list, contact members and share feedback with Jason Urso**
 - **Student membership does not count towards our overall count performance**
 - **Depending on funds- It is an option to lend assist**
 - **Open Floor**
 - **Travis to send out final golf report.**
 - **Travis has finalized books. Profits a little over \$2,000**
 - **Travis to send over books**
 - **Joe Haile- From Day Automation has a large amount of ASHRAE historical documents. To send to Rick Sanguito**
- **Treasurer's Report (Victoria Kramer): To update superbowl square numbers. \$27 invoice from facilities from last year**
 - **Account Balances**
 - **M&T: \$ 10,003.72 (as of 01 /19_ /2021)**
 - **PayPal: \$ 124.43 (as of 01/19/2021)**
 - **H.O. Ward \$ 25,468.16 (as of 01 /19/2021, Principal: \$20,000)**
 - **William & Joan Albern: \$ 28,890.84 (as of 01 /19 /2021, Principal: \$20,000)**



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- Xero accounting software update
 - Victoria able to link accounts. Will continue to learn
 - One month free trial. After that only \$11/month. May be able to apply discounts
- PayPal account updates
 - Only Twintrees and ashraett2015 email can access PayPal Accounts
 - Password is the same
 - If you need access from a different email contact Victoria.
 - Paypal is a business account. Should update name to current treasurer each year for recovery items
 - Open item- M&T update authorized signers. Once added inquiry- Victoria to connect with Devin and Adam. Adam to send Victoria documents.
- CTTC (Adam Keller/Matt Lloyd):
 - Update on the year's proposed calendar of events
 - No news on next month- PDH presentation or project outline
 - Will brainstorm some ideas this week
- YEA (Kyle Nedlik):
 - Update on future event
 - Put together video library.
 - 4-5 minutes on each piece of equipment and explain how it involves in the overall system.
 - Jason previously created some walkthrough videos of mechanical rooms and RTUs- to send to Kyle
 - Kyle to reach out to folks this week.
- Membership Promotion (Chris Wolak):
 - Kyle reached out to Kevin M from Stantec- Got commitment that he will renew
 - Binghamton.edu emails with a number in it were students
- GGAC (Adam Keller):
 - Up to around 250 points. In good shape
- Student Activities (Jason Gilbert):
 - Some student chapters still around. Try to coordinate.
 - Will look to establish board for next year
 - No interns.
 - All remote. Difficult to rally
- Research Promotion (Glenn Roberts / Mike McGinnis):
 - Super Bowl pool is now live.
- History (Rick Sanguinito)
 - N/A



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- Special Events
 - N/A

- PAOE (Devin Shapley): See below (as of 01/19/2020)
 - Reminder to chairs that they can update PAOE points.
 - Please review any points that are to be assigned by the region and reach out to the responsible person as required
 - Can access online and update points as needed

CATEGORY	PAR	MIN	PTS
<u>Chapter Operations*</u>	1200	600	580
<u>Chapter Technology Transfer*</u>	1050	550	550
Communications	700	300	430
<u>Governmental Affairs*</u>	650	500	150
Historical	300	100	240
<u>Membership Promotion*</u>	800	500	770
<u>Student Activities*</u>	800	500	200
<u>RP*</u>	1050	800	1020
<u>YEA</u>	800	300	700
Total	3/6 and 5/8	8/8	

Pts – Have NOT Achieved Min **Pts – Have Achieved Min, but not PAR** **Pts – Have Achieve PAR**

- PAOE: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Achieved**
 - Special Citation: Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Incomplete**
 - STAR: PAR in all categories - **Incomplete**
 - Honor Roll: PAOE for at least four consecutive years - **Achieved**
 - High Honor Roll: STAR for at least four consecutive years - **Achieved**
 - Premier: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded - **Achieved**
-
- New Business
 - \$8,000 in Albern account. Potential zoom distinguished lecturers. Market at a high, education at a low.
 - Jason to share Albern Bylaws for funds
 - Use some of the money to help make videos?



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- Limit card holders- treasure, president elect, VP
- Jason and Victoria to look into H.O. Ward for YEA? Look into modifying
- Look into H.O Ward application to lower GPA?
- Must be affiliated by family or chapter
- Give resume and then instead of essentially rewriting your resume in paragraph form, have them answer a few questions. For example, why do you want this scholarship, where do you see yourself in 5 years, etc.
- Check original bylaws
- Everyone watch youtube harassment video Devin is to send.

Meeting was adjourned at 5:04

Motioned: Andy

Second: Chris