

Agenda

Meeting was called to order at: 4:04

- Call to Order and Attendance:
 - Attended: Devin Shapley, Adam Keller, Alison Kran, Chris Wolak, Dana Schmidt, Victoria Kramer, Kyle Nedlik, Matt Lloyd, Mike McGinnis, Rob VanSkiver,

 - Call-in:

- Item to Discuss:
 - Vote to approve the September Meeting Minutes with budget attached : Kyle and Devin
 - Open Floor
 - Spring Symposium Update- TBD

- Treasurer's Report (Victoria Kramer):
 - Account Balances
 - M&T: \$ 11,801.99 (as of 10 /29 /2020)
 - PayPal: \$ ---- (as of 10 /29 /2020)
 - H.O. Ward \$ 23,418.76 (as of 10 /29 /2020, Principal: \$20,000)
 - William & Joan Albern: \$ 26,416.80 (as of 10 /29 /2020, Principal: \$20,000)
 - (Matt) – Update on Audit Report
 - Tax return-
 - Devin and Victoria to meet with Lynn next week to sign. Victoria will mail the return and check to the state.
 - Must be signed by all/post marked by Nov 15th?
 - M&T Account - Develop plan and fill out paperwork to update authorized signers
 - Sign in person was rule last year- Rules may have changed this year

- CTTC (Adam Keller/Matt Lloyd):
 - Update on the year's proposed calendar of events
 - Update on fall symposium
 - Paypal button- \$5
 - Customize link to meeting
 - Devin, Adam, Petros- get together to organize meeting/registration
 - Anyone presenting- be sure to clarify there is an area/capacity limitation

- YEA (Kyle Nedlik):
 - Fall YEA Event
 - Increased COVID cases in Broome therefore cancelled for safety
 - Virtual panel in winter



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Board of Governors Meeting
Date: October 29, 2020
Location: Video Conference Call

- Panel ideas/suggestions?
- Membership Promotion (Chris Wolak):
 - Over for PAOE points- ASHRAE just needs to update
- GGAC (Adam Keller):
 - Nothing new
- Student Activities (Jason Gilbert):
 - N/A
- Research Promotion (Glenn Roberts / Mike McGinnis):
 - Need full circle donations by November 15th
 - RP deadline December 1st
 - Past president send out letter- nothing new
 - Make DL past president
 - Charge for PDH but don't charge past presidents
 - Rain check for future dinner?
- History (Rick Sanguinito)
 - N/A
- Special Events
 - Still planning for golf event for 2021
 - Loop Travis into online meetings
- PAOE (Devin Shapley): See below (as of 10/29/2020)
 - Reminder to chairs that they can update PAOE points.
 - Please review any points that are to be assigned by the region and reach out to the responsible person as required
 - PAOE just updated before sent out

CATEGORY	PAR	MIN	PTS
<u>Chapter Operations*</u>	1200	600	100
<u>Chapter Technology Transfer*</u>	1050	550	250
Communications	700	300	0
<u>Governmental Affairs*</u>	650	500	0
Historical	300	100	240
<u>Membership Promotion*</u>	800	500	695



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<u>Student Activities*</u>	800	500	200
<u>RP*</u>	1050	800	0
<u>YEA</u>	800	300	700
Total	3/6 and 5/8	8/8	

Pts – Have NOT Achieved Min **Pts – Have Achieved Min, but not PAR** **Pts – Have Achieve PAR**

- PAOE: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Incomplete**
- Special Citation: Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Incomplete**
- STAR: PAR in all categories - **Incomplete**
- Honor Roll: PAOE for at least four consecutive years - **Incomplete**
- High Honor Roll: STAR for at least four consecutive years - **Incomplete**
- **Premier**: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded - **Incomplete**

- New Business
 - Virtual tour- to reach needed PAOE points?

Meeting was adjourned at 4:33pm
 Motioned: Devin
 Second: Kyle