

## Agenda

Meeting was called to order at: 4:02

1. Call to Order and Attendance:

- Attended (Virtually): Devin Shapley, Jason Gilbert, Kyle Nedlik, Victoria Kramer, Matt Lloyd, Petros, Mike McGinnis, Alison Kran, Rob VanSkiver, Victoria Kramer, Ibrahima Balde, Adam Keller, Chris Wolak, Rick Sanguinito, Dana Schmidt
- Call-in:

2. Item to Discuss:

- Vote to approve the July Meeting Minutes- Mike motioned, Adam second, approved
- Distribute PAOE points list for 2019-2020 to chairs
- Confirm all chairs/committees/roles filled- Confirmed
- Review the requirements for each Chair
- Open Floor
- CRC Update: No major news or strict guidance on how to proceed moving forward with meetings and events this year.
  - YEA perspective- Focus on outdoor events

3. Treasurer's Report (Victoria Kramer):

- Victoria shared screen to present monthly balance report and budgets
- Account Balances
  - M&T: \$ 8623.99 (as of 9 / 22 /2020)
  - PayPal: \$ 7046.44 (as of 9 / 22 /2020)
  - H.O. Ward \$ 23767.47 (as of 9 / 22 /2020, Principal: \$20,000)
  - William & Joan Albarn: \$ 26837.44 (as of 9 / 22 /2020, Principal: \$20,000)
- Review the budget for approval- Reviewed each line items to set 2020-2021 budgets with group
  - No CRC in and out expenses this year
  - Golf & Clambake- Victoria to get together with Travis to update July IN column
  - Breakout for Audit OUT- Matt to look into
  - No programs in June/July- potential way to avoid expenses/incomes getting mixed into the wrong year
- Motion to approve: Adam motioned, Devin second, approved
- (Matt) – Update on Audit Report
  - Rick to follow up
- Develop plan and fill out paperwork to update authorized signers
  - Need to organize a time and place to get everyone together to sign

4. CTTC (Adam Keller/Matt Lloyd):

- Review the year's proposed calendar of events

- Adam to send out survey in newsletter to gauge future in-person - "When would you feel comfortable attending an in-person meeting?"
    - October
    - October- Outside venue only
    - Once a vaccine is available to all
    - Next fall 2021
    - Etc
  - Ideas for meetings from CRC
    - Camera Virtual Tours
      - Any sites suggestions to Devin
  - Update on fall symposium
    - Still TBD.
  - We can now host Go To Meetings with ASHRAE
- 5. YEA (Kyle Nedlik):
  - Fall YEA Event – Begin brainstorming ideas
    - October- Outdoor seating- ASHRAE/networking event
    - Ideas- Hiking, Virtual game night (Not large attendance last year)
    - Winter Months- Virtual Panel
- 6. Membership Promotion (Chris Wolak): Everyone is enrolled.
- 7. GGAC (Adam Keller): No Day on the Hill.
- 8. Student Activities (Jason Gilbert): Reach out to Travis about becoming an Ithaca member? (\$25 membership)
- 9. Research Promotion (Glenn Roberts / Mike McGinnis): Centralized training completed. December 21 → December 1<sup>st</sup> to achieve 30% of goal. Send out email to detail. Full circle-November 15<sup>th</sup>.
- 10. History (Rick Sanguinito) Attended CRC. Virtual display to use for December meeting.
- 11. Special Events
  - Golf / Clam bake results
- 12. PAOE (Devin Shapley): See below (as of 9/22/2020)
  - Reminder to chairs that they can update PAOE points.
  - Please review any points that are to be assigned by the region and reach out to the responsible person as required
  - Most recent and updated PAOE points NOT reflected in table below.



<http://twintiers.ashraechapters.org>

**Board of Governors Meeting**  
**Date:** September 22, 2020  
**Location:** Video Conference Call

CATEGORY	PAR	MIN	PTS
<u>Chapter Operations*</u>	1200	600	0
<u>Chapter Technology Transfer*</u>	1050	550	0
Electronic Communications	700	300	0
<u>Governmental Affairs*</u>	650	500	0
Historical	300	100	150
<u>Membership Promotion*</u>	800	500	395
<u>Student Activities*</u>	800	500	200
<u>RP*</u>	1050	800	0
<u>YEA</u>	800	300	700
Total	3/6 and 5/8	8/8	

**Pts – Have NOT Achieved Min**      **Pts – Have Achieved Min, but not PAR**      **Pts – Have Achieve PAR**

- PAOE: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Incomplete**
- Special Citation: Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Incomplete**
- STAR: PAR in all categories - **Incomplete**
- Honor Roll: PAOE for at least four consecutive years - **Incomplete**
- High Honor Roll: STAR for at least four consecutive years - **Incomplete**
- Premier: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded - **Incomplete**

- New Business- **None.**

Meeting was adjourned at- 5:02

Motioned: **Victoria**

Second: **Kyle**