Board of Governors Meeting
Date: March 17, 2020
Location: Online Zoom Meeting
https://binghamton.zoom.us/j/874404558
Call: 1-929-205-6099
Meeting ID: 874 404 558#

Agenda

Meeting minutes indicated in red

- Call to Order and Attendance:
  - Call-in: Jason Gilbert, Devin Shapley, Adam Keller, Matt Lloyd, Mike McGinnis, Kyle Nedlik, Victoria Kramer, Dana Schmitt, Allison Kran, Rob VanSkiver,

- Old Business:
  - Vote to approve the February Meeting Minutes
  - Approved

- Treasurer’s Report (Matt Lloyd):
  - Account Balances
    - M&T: $7,328.98 (as of 3/17/2020)
    - PayPal: $682.13 (as of 3/17/2020)
    - H.O. Ward $24,424.26 (as of 3/17/2020, Principal: $20,000)
    - William & Joan Albern: $25,852.71 (as of 3/17/2020, Principal: $20,000)
  - Any outstanding reimbursements? Kyle for meeting registration, need to sort out super bowl pool payment with Meir supply

- CTTC (Devin Shapley/Adam Keller):
  - Proposing moving March Meeting to May meeting spot (5/19/2020) – thoughts?
    - Will B.U. still be closed for events at this time?
  - Devin – Signed up for President Elect Training, April 18th
    - Awaiting guidance from Region, potentially postponed
  - All chairs - please continue to load documents to Basecamp

- YEA (Dana Schmidt):
  - YEA March event cancelled, due to Chapter Meeting cancellation
    - Social events on hold while COVID-19 situation pans out, can revisit for May meeting if situation changes

- Membership Promotion (Chris Wolak):
  - Update on outstanding membership renewals, new members
  - Path to 800 PAOE points (PAR)?

- GGAC (Adam Keller):
  - Any updates?
    - Day on the hill likely not happening

- Student Activities (Jason Gilbert):
  - Update on student’s obtaining signatures to become SA chartered – postponing until next year due to COVID-19 situation?
  - Any other updates?
    - Consider presenting over zoom at the beginning of the next BOG meeting
History/Scholarship (Rick Sanguinito)
- 3 Scholarship applications received, vote to distribute one $1,000 award and up to two $500 awards
  - Daniel Abrahamsen
  - Tyler Seccafico
  - Jack Fitzgerald
- Motion: Scholarship committee chair to allocate up to $2,000 in scholarships following the receipt of all votes – Kyle Nedlik
  - Second: Mike McGinnis
  - Approved
- Board should continue to provide votes to Rick

Research Promotion (Glenn Roberts / Mike McGinnis):
- Business Card advertising campaign completed - Mike to follow up with Andy
- Polo Order – Victoria has polos that were purchased/earned ready for distribution
  - Victoria to send info to Mike and Glenn for PAOE points
- March Madness Pool – Tournament officially cancelled, no pool this year.
  - Any other fundraising ideas?
  - Petros will remove from website

Special Events
- Adam – Symposium
  - Board discussion and vote on postponing or cancelling the event due to COVID-19 situation
  - If not postponing or cancelling, discussion on what is needed between now and event time.
  - Consider webinar approach, PDH approval – needs to be live with the ability to ask questions
  - Decision to cancel
  - Adam will cancel reservations with symposium
  - Petros to deactivate link and update website
  - Matt issue refunds for payment
  - Kyle to email general body
  - By April 14, establish path forward for PDHs
  - Utilize Zoom platform - Presenters need to have software downloaded, attendees can join via web browser
- Golf tournament update (still moving forward with this as scheduled)

PAOE (Kyle Nedlik): See below (as of 3/11/2020)
- Reminder to chairs that they can update PAOE points.
- Please review any points that are to be assigned by the region and reach out to the responsible person as required.

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>PAR</th>
<th>MIN</th>
<th>PTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapter Operations*</td>
<td>1200</td>
<td>600</td>
<td>1050</td>
</tr>
<tr>
<td>Chapter Technology Transfer*</td>
<td>1050</td>
<td>550</td>
<td>1100</td>
</tr>
</tbody>
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Electronic Communications | 500 | 250 | 755  
Governmental Affairs* | 650 | 500 | 1000  
Historical | 300 | 100 | 980  
Membership Promotion* | 800 | 500 | 550  
Student Activities* | 500 | 300 | 990  
RP* | 1050 | 800 | 940  
YEA | 800 | 300 | 900  
Total | 3/6 and 5/9 | 8/9 | 5/9

**Pts – Have NOT Achieved Min**  
- PAOE: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities  
- Special Citation: Minimum in 5 of the 6 categories, with a minimum of 5,500 points  
- STAR: PAR in all categories  
- Honor Roll: PAOE for at least four consecutive years  
- High Honor Roll: STAR for at least four consecutive years  
- **Premier**: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded

**Pts – Have Achieved Min, but not PAR**  
- Complete

**Pts – Have Achieve PAR**  
- Complete

**New Business**  
April BOG meeting: 4/14 @ 4pm  
Discuss webinar approach  
Jason to coordinate ASHRAE student members presenting about the conference for the first 15 minutes  
Forward invite to donors

Motion: Kyle  
Second: Victoria