

Agenda

Meeting minutes indicated in red

- Call to Order and Attendance:
 - Call-in: Jason Gilbert, Devin Shapley, Adam Keller, Matt Lloyd, Mike McGinnis, Kyle Nedlik, Victoria Kramer, Dana Schmitt, Allison Kran, Rob VanSkiver,
- Old Business:
 - Vote to approve the February Meeting Minutes
 - **Approved**
- Treasurer's Report (Matt Lloyd):
 - Account Balances
 - M&T: \$ 7,328.98 (as of 3/17/2020)
 - PayPal: \$ 682.13 (as of 3/17/2020)
 - H.O. Ward \$ 24,424.26 (as of 3/17/2020, Principal: \$20,000)
 - William & Joan Alber: \$ 25,852.71 (as of 3/17/2020, Principal: \$20,000)
 - Any outstanding reimbursements? **Kyle for meeting registration, need to sort out super bowl pool payment with Meir supply**
- CTTC (Devin Shapley/Adam Keller):
 - Proposing moving March Meeting to May meeting spot (5/19/2020) – thoughts?
 - Will B.U. still be closed for events at this time?
 - Devin – Signed up for President Elect Training, April 18th
 - Awaiting guidance from Region, potentially postponed
 - All chairs - please continue to load documents to Basecamp
- YEA (Dana Schmidt):
 - YEA March event cancelled, due to Chapter Meeting cancellation
 - Social events on hold while COVID-19 situation pans out, can revisit for May meeting if situation changes
- Membership Promotion (Chris Wolak):
 - Update on outstanding membership renewals, new members
 - Path to 800 PAOE points (PAR)?
- GGAC (Adam Keller):
 - Any updates?
 - **Day on the hill likely not happening**
- Student Activities (Jason Gilbert):
 - Update on student's obtaining signatures to become SA chartered – postponing until next year due to COVID-19 situation?
 - Any other updates?
 - **Consider presenting over zoom at the beginning of the next BOG meeting**

- History/Scholarship (Rick Sanguinito)
 - 3 Scholarship applications received, vote to distribute one \$1,000 award and up to two \$500 awards
 - Daniel Abrahamsen
 - Tyler Seccafico
 - Jack Fitzgerald
 - **Motion: Scholarship committee chair to allocate up to \$2,000 in scholarships following the receipt of all votes – Kyle Nedlik**
 - **Second: Mike McGinnis**
 - **Approved**
 - **Board should continue to provide votes to Rick**

- Research Promotion (Glenn Roberts / Mike McGinnis):
 - Business Card advertising campaign completed - **Mike to follow up with Andy**
 - Polo Order – Victoria has polos that were purchased/earned ready for distribution
 - **Victoria to send info to Mike and Glenn for PAOE points**
 - March Madness Pool – Tournament officially cancelled, no pool this year.
 - Any other fundraising ideas?
 - **Petros will remove from website**

- Special Events
 - Adam – Symposium
 - Board discussion and vote on postponing or cancelling the event due to COVID-19 situation
 - If not postponing or cancelling, discussion on what is needed between now and event time.
 - **Consider webinar approach, PDH approval – needs to be live with the ability to ask questions**
 - **Decision to cancel**
 - **Adam will cancel reservations with symposium**
 - **Petros to deactivate link and update website**
 - **Matt issue refunds for payment**
 - **Kyle to email general body**
 - **By April 14, establish path forward for PDHs**
 - **Utilize Zoom platform - Presenters need to have software downloaded, attendees can join via web browser**
 - Golf tournament update (still moving forward with this as scheduled)

- PAOE (Kyle Nedlik): See below (as of 3/11/2020)
 - Reminder to chairs that they can update PAOE points.
 - Please review any points that are to be assigned by the region and reach out to the responsible person as required.

CATEGORY	PAR	MIN	PTS
<u>Chapter Operations*</u>	1200	600	1050
<u>Chapter Technology Transfer*</u>	1050	550	1100



<http://twintiers.ashraechapters.org>

Board of Governors Meeting
Date: March 17, 2020
Location: Online Zoom Meeting

<https://binghamton.zoom.us/j/874404558>
Call: 1-929-205-6099
Meeting ID: 874 404 558#

Electronic Communications	500	250	755
<u>Governmental Affairs*</u>	650	500	1000
Historical	300	100	980
<u>Membership Promotion*</u>	800	500	550
<u>Student Activities*</u>	500	300	990
RP*	1050	800	940
<u>YEA</u>	800	300	900
Total	3/6 and 5/9	8/9	5/9

Pts – Have NOT Achieved Min **Pts – Have Achieved Min, but not PAR** **Pts – Have Achieve PAR**

- **PAOE:** Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Complete**
- **Special Citation:** Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Complete**
- **STAR:** PAR in all categories - **Incomplete**
- **Honor Roll:** PAOE for at least four consecutive years - **Incomplete**
- **High Honor Roll:** STAR for at least four consecutive years - **Incomplete**
- **Premier:** PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded – **Incomplete**

● **New Business**

April BOG meeting: 4/14 @ 4pm

Discuss webinar approach

Jason to coordinate ASHRAE student members presenting about the conference for the first 15 minutes

Forward invite to donors

Motion: Kyle

Second: Victoria