



<http://twintiers.ashraechapters.org>

Board of Governors Meeting

Date: February 18, 2020

Location: Holiday Inn Lobby

Agenda

Meeting minutes indicated in red

Meeting was called to order at:

- Call to Order and Attendance:
 - Attended: Chris Wolak, Matt Lloyd, Mike McGinnis, Devin Shapley, Kyle Nedlik, Travis Fisher, Jason Gilbert
 - Call-in:
- Old Business:
 - Vote to approve the January Meeting Minutes
 - Pass 8/8
- Treasurer's Report (Matt Lloyd):
 - Account Balances
 - M&T: \$ 7,224.10 ____ (as of 2/18/2020)
 - PayPal: \$ 0 ____ (as of 2/18/2020)
 - H.O. Ward \$ 24,424.26 ____ (as of 2/18/2020, Principal: \$20,000)
 - William & Joan Albern: \$ 25,852.71 ____ (as of 2/18/2020, Principal: \$20,000)
 - Any outstanding reimbursements? No
 - Matt to coordinate with Kyle after BOG meeting to sign Tompkins Trust account access forms - all set
 - Students working on budget report for trip
 - Donation from Dorris (\$100) to be transferred
 - Additional funding not required for chapter
 - Matt received debit card; Devin has one
- CTTC (Devin Shapley/Adam Keller):
 - Current count for tonight's meeting - N/A
 - Review the year's proposed calendar of events, any changes/updates?
 - March – Binghamton University New Decker Building – contact made? Website updated?
 - Jason to assist Devin in organizing food - Sodexo at Pharmacy School
 - Devin to pull together flyer
 - May – Panel discussion – Location? Speakers? Topic?
 - Tour BCC Culinary Arts building downtown
 - Devin – Sign-up for President Elect Training, Adam, consider attending if available
 - All chairs - please continue to load documents to Basecamp
- YEA (Dana Schmidt):
 - March YEA Event at Binghamton Brewing – Reservations complete? - Pending Sodexo confirmation
- Membership Promotion (Chris Wolak):
 - Update on outstanding membership renewals, new members
- GGAC (Adam Keller):



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- Day on the Hill Update
- Student Activities (Jason Gilbert):
 - Review of student chapter trip to ASHRAE Winter conference - **Presentation to happen at BU Pharmacy School Dinner**
 - Up to \$500 donation to student chapter approved for conference expenses – is there a monetary gap that we need to cover, or was enough fundraised to cover costs? - **No**
 - PAOE still below minimum – anything we can do to earn points?
 - **Students to obtain signatures to become SA chartered**
- History/Scholarship (Rick Sanguinito)
 - Scholarship deadline was 2/15 - any scholarship applications received?
 - **Deadline extended to March 1st**
- Research Promotion (Glenn Roberts / Mike McGinnis):
 - Super Bowl Pool Results/Closeout - **Closed out**
 - Business Card advertising – transfer of money complete?
 - Polo Order status - **2 orders for fundraiser; sale ends 2/28**
 - March Madness Pool – Glenn to set up online through CBS - **\$10 bracket**
- Special Events
 - Adam - Symposium status, current need for speakers
 - Goal is to have DL and speakers confirmed and flyer complete by March BOG meeting
 - Travis – Annual golf tournament update
 - **Links at Hiawatha**
 - **Putting Contest to continue same as previous years**
 - **Ask for dietary restrictions when registering; try to accomodate**
- PAOE (Kyle Nedlik): See below (as of 1/17/2020)
 - CRC points for some categories still not uploaded by the region yet, ask your regional representative
 - Reminder to chairs that they can update PAOE points.
 - Please review any points that are to be assigned by the region and reach out to the responsible person as required.

CATEGORY	PAR	MIN	PTS
<u>Chapter Operations*</u>	1200	600	710
<u>Chapter Technology Transfer*</u>	1050	550	1100
Electronic Communications	500	250	755
<u>Governmental Affairs*</u>	650	500	1000
Historical	300	100	930
<u>Membership Promotion*</u>	800	500	525



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<u>Student Activities*</u>	500	300	255
<u>RP*</u>	1050	800	870
<u>YEA</u>	800	300	800
Total	3/6 and 5/9	8/9	5/9

Pts – Have NOT Achieved Min **Pts – Have Achieved Min, but not PAR** **Pts – Have Achieve PAR**

- PAOE: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Complete**
 - Special Citation: Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Complete**
 - STAR: PAR in all categories - **Incomplete**
 - Honor Roll: PAOE for at least four consecutive years - **Incomplete**
 - High Honor Roll: STAR for at least four consecutive years - **Incomplete**
 - Premier: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded – **Incomplete**
- New Business
 - Open Floor

Meeting was adjourned at: 5:35 pm

Motioned: Chris Wolak

Second: Matt Lloyd