



<http://twintiers.ashraechapters.org>

Board of Governors Meeting

Date: November 20, 2019

Location: Koffman S.T. Incubator

Agenda

Meeting was called to order at: 4:11 pm

- Call to Order and Attendance:
 - Attended: Kyle Nedlik, Victoria Kramer, Matt Lloyd, Glenn Roberts, Chris Wolak, Andy Nice
 - Call-in: Dana Schmidt, Devin Shapley
- Old Business:
 - Bylaws updates submitted
 - Review of October symposium - Matt Lloyd attended
 - Vote to approve the September Meeting Minutes - passed 5/9
- Treasurer's Report (Matt Lloyd):
 - Account Balances
 - M&T: \$6,609.12 (as of 11/20/2019)
 - PayPal: \$732.86 (as of 11/20/2019)
 - H.O. Ward: \$23,750.88 (as of as of 11/20/2019, Principal: \$20,000)
 - William & Joan Albern: \$24,945.62 (as of 11/20/2019, Principal: \$20,000)
 - 2018/2019 audit complete
 - P.O. Box fee renewed - good for next year
 - 2018-2019 CHAR 500 and e-Postcard filed, Lynn paid - yes, taxes are paid to date
 - Status of paperwork to update authorized signers - complete. Kyle and Matt
 - Status of Devin, Adam, and Matt Chapter credit cards - Devin has a card; Matt and Adam can now go to M&T and request a card
 - Any outstanding reimbursements? – none as of today
 - Confirm regional assessment was received and paid - outstanding; should be mailed to Matt or Kyle
 - October Symposium income: \$732
- CTTC (Devin Shapley/Adam Keller):
 - Review the year's proposed calendar of events, any changes/updates?
 - December - ASHRAE DL, Paul Torcellini – nearly finalized, get info to Mike M. ASAP
 - All set; topic is Advanced Energy Design Guides
 - January – Binghamton Arena Tour – confirmed? Would need to be on Wed. 1/15. Any backup plans?
 - Suggestions: Carnegie Library (Binghamton), SUNY Broome Mechanical Room
 - February – Binghamton University – Input requested on which building we should tour, accommodations
 - March – Southern Tier Custom Fab – contact made yet?
 - Please continue to load documents to BaseCamp
- YEA (Dana Schmidt):
 - Fall/Winter YEA Events – Joint standalone event with CNY
 - Small group outing in January after Ithaca mtg



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- **Another even in February once students are back**
- Membership Promotion (Chris Wolak):
 - **Few outstanding members; Chris to reach out**
- GGAC (Adam Keller): **Grassroots activities pick up in the Spring**
- Student Activities (Jason Gilbert):
 - **Student chapter trip to ASHRAE Winter conference – need sponsorships**
 - **Paypal online**
 - **3 Students planning to attend**
 - **Jason is unable to attend, Victoria is likely going**
- Research Promotion (Glenn Roberts / Mike McGinnis):
 - Research Promotion Night tonight
 - Full circle donations completed
 - 30% of goal by December 31st for PAOE points
- History (Rick Sanguinito)
 - Invitations for Past Presidents night on 12/17
- Special Events
 - CANstruction participation - **not going to participate this year due to lack of chapter involvement**
- PAOE (Kyle Nedlik): See below (as of 11/18/2019)
 - CRC points still not uploaded by the region yet
 - Reminder to chairs that they can update PAOE points.
 - Please review any points that are to be assigned by the region and reach out to the responsible person as required.

CATEGORY	PAR	MIN	PTS
<u>Chapter Operations*</u>	1200	600	350
<u>Chapter Technology Transfer*</u>	1050	550	325
Electronic Communications	500	250	355
<u>Governmental Affairs*</u>	650	500	50
Historical	300	100	330
<u>Membership Promotion*</u>	800	500	545
<u>Student Activities*</u>	500	300	150
<u>RP*</u>	1050	800	280



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YEA	800	300	750
Total	3/6 and 5/9	9/9	1/9

Pts – Have NOT Achieved Min **Pts – Have Achieved Min, but not PAR** **Pts – Have Achieve PAR**

- PAOE: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Incomplete**
- Special Citation: Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Incomplete**
- STAR: PAR in all categories - **Incomplete**
- Honor Roll: PAOE for at least four consecutive years - **Incomplete**
- High Honor Roll: STAR for at least four consecutive years - **Incomplete**
- **Premier**: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded - **Incomplete**
- New Business
 - ASHRAE Polos order/schedule
 - Consider polos for sale
 - Matt - early bird link still active
- Open Floor

Meeting was adjoured at: 4:53 pm Motioned: Kyle Nedlik Second: Chris Wolak