Agenda

Meeting was called to order at: 4:11 pm

▪ Call to Order and Attendance:
  • Attended: Kyle Nedlik, Victoria Kramer, Matt Lloyd, Glenn Roberts, Chris Wolak, Andy Nice
  • Call-in: Dana Schmidt, Devin Shapley

▪ Old Business:
  • Bylaws updates submitted
  • Review of October symposium - Matt Lloyd attended
  • Vote to approve the September Meeting Minutes - passed 5/9

▪ Treasurer’s Report (Matt Lloyd):
  • Account Balances
    ● M&T: $6,609.12 (as of 11/20/2019)
    ● PayPal: $732.86 (as of 11/20/2019)
    ● H.O. Ward: $23,750.88 (as of 11/20/2019, Principal: $20,000)
    ● William & Joan Albern: $24,945.62 (as of 11/20/2019, Principal: $20,000)
  • 2018/2019 audit complete
  • P.O. Box fee renewed - good for next year
  • 2018-2019 CHAR 500 and e-Postcard filed, Lynn paid - yes, taxes are paid to date
  • Status of paperwork to update authorized signers - complete. Kyle and Matt
  • Status of Devin, Adam, and Matt Chapter credit cards - Devin has a card; Matt and Adam can now go to M&T and request a card
  • Any outstanding reimbursements? – none as of today
  • Confirm regional assessment was received and paid - outstanding; should be mailed to Matt or Kyle
  • October Symposium income: $732

▪ CTTC (Devin Shapley/Adam Keller):
  • Review the year’s proposed calendar of events, any changes/updates?
    ▪ December - ASHRAE DL, Paul Torcellini – nearly finalized, get info to Mike M. ASAP
    ▪ All set; topic is Advanced Energy Design Guides
    ▪ January – Binghamton Arena Tour – confirmed? Would need to be on Wed. 1/15. Any backup plans?
      Suggestions: Carnegie Library (Binghamton), SUNY Broome Mechanical Room
    ▪ February – Binghamton University – Input requested on which building we should tour, accommodations
    ▪ March – Southern Tier Custom Fab – contact made yet?
  • Please continue to load documents to BaseCamp

▪ YEA (Dana Schmidt):
  • Fall/Winter YEA Events – Joint standalone event with CNY
  • Small group outing in January after Ithaca mtg
• Another event in February once students are back
  ▪ Membership Promotion (Chris Wolak):
  ▪ Few outstanding members; Chris to reach out

• GGAC (Adam Keller): Grassroots activities pick up in the Spring

• Student Activities (Jason Gilbert):
  ▪ Student chapter trip to ASHRAE Winter conference – need sponsorships
  ▪ Paypal online
  ▪ 3 Students planning to attend
  ▪ Jason is unable to attend, Victoria is likely going

• Research Promotion (Glenn Roberts / Mike McGinnis):
  ▪ Research Promotion Night tonight
  ▪ Full circle donations completed
  ▪ 30% of goal by December 31st for PAOE points

• History (Rick Sanguinito)
  ▪ Invitations for Past Presidents night on 12/17

• Special Events
  ▪ CANstruction participation - not going to participate this year due to lack of chapter involvement

• PAOE (Kyle Nedlik): See below (as of 11/18/2019)
  ▪ CRC points still not uploaded by the region yet
  ▪ Reminder to chairs that they can update PAOE points.
  ▪ Please review any points that are to be assigned by the region and reach out to the responsible person as required.

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<th>MIN</th>
<th>PTS</th>
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<td>Student Activities*</td>
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<tr>
<td>RP*</td>
<td>1050</td>
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Board of Governors Meeting
Date: November 20, 2019
Location: Koffman S.T. Incubator

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**Pts – Have NOT Achieved Min**  
**Pts – Have Achieved Min, but not PAR**  
**Pts – Have Achieve PAR**

- **PAOE:** Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Incomplete**
- **Special Citation:** Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Incomplete**
- **STAR:** PAR in all categories - **Incomplete**
- **Honor Roll:** PAOE for at least four consecutive years - **Incomplete**
- **High Honor Roll:** STAR for at least four consecutive years - **Incomplete**
- **Premier:** PAOE every year since the chapter’s inception or since 1970; minimum of four years; chapter’s first year is excluded - **Incomplete**

- New Business
  - ASHRAE Polos order/schedule
  - Consider polos for sale
  - Matt - early bird link still active

- Open Floor

Meeting was adjourned at: 4:53 pm  
Motioned: _______ Kyle Nedlik _______  
Second: Chris Wolak