



<http://twintiers.ashraechapters.org>

**Board of Governors Meeting**

**Date:** September 17, 2019

**Location:** Meier Supply Co.

## Agenda

Meeting was called to order at: 4:37 pm

- Call to Order and Attendance:
  - Attended:

Kyle Nedlik	Chris Wolak	Adam Keller	Jason Gilbert
Mike McGinnis	Dana Schmidt	Andy Nice	
Matt Lloyd	Devin Shapley	Rob VanSkiver	
  - Call-in:
  
- Old Business:
  - Vote to approve the July Meeting Minutes **Approved**  
**Motion: Mike M**  
**Second: Adam K**  
**Vote: 10-0**
  
- Treasurer's Report (Matt Lloyd):
  - Account Balances
    - M&T: \$7,419.56 (as of 09/17/2019)
    - PayPal: \$ 274.00 (as of 09/17/2019)
    - H.O. Ward \$ 23,378.17 (as of 09/17/2019, Principal: \$20,000)
    - William & Joan Albern: \$ 24,512.08 (as of 09/17/2019, Principal: \$20,000)
  - Audit results – 2018/2019 audit complete? **Rick S and Andy N to meet soon.**
  - Status of CRC reimbursements. **Reimbursements issued**
  - Status of paperwork to update authorized signers
  - Status of paperwork to get Devin, Adam, and Matt Chapter credit cards. **Paperwork has been filed with M&T. Individuals may now requests cards.**
  - Status of updated fiscal year. **Complex process to change. Leaving as-is for this year**
  - Review the budget for final approval **Approved**  
**Motion: Devin S**  
**Second: Chris W**  
**Vote: 10-0**
  
- CTTC (Devin Shapley/Adam Keller):
  - Review the year's proposed calendar of events, any changes/updates?
    - November - Incubator Tour – confirmed? **Devin S to contact Eric Lapour**
    - December - Reserve Room for ASHRAE DL, Book DL Speaker
    - January – Binghamton Arena Tour – confirmed? Would need to be on Wed. 1/15 based on current January home schedule
  - Basecamp discussion **Kyle N and Victoria K to meet week of 9/23**
  
- YEA (Dana Schmidt):
  - Fall/Winter YEA Events  
**Looking at possible joint YEA event with CNY. Event will be separate from normal meeting.**



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- Membership Promotion (Chris Wolak):
- GGAC (Adam Keller):
- Student Activities (Jason Gilbert):
- Research Promotion (Glenn Roberts / Mike McGinnis):
  - Donor recognition night tonight
  - Donor recognition item ordering
- History (Rick Sanguinito)
- Special Events
  - Review of CRC
- PAOE (Kyle Nedlik): See below (as of 9/16/2019)
  - CRC points still not uploaded by the region yet
  - Reminder to chairs that they can update PAOE points.
  - Please review any points that are to be assigned by the region and reach out to the responsible person as required.

CATEGORY	PAR	MIN	PTS
<u>Chapter Operations*</u>	1200	600	<b>230</b>
<u>Chapter Technology Transfer*</u>	1050	550	<b>150</b>
Electronic Communications	500	250	<b>50</b>
<u>Governmental Affairs*</u>	650	500	<b>50</b>
Historical	300	100	<b>200</b>
<u>Membership Promotion*</u>	800	500	<b>475</b>
<u>Student Activities*</u>	500	300	<b>150</b>
<u>RP*</u>	1050	800	<b>0</b>
<u>YEA</u>	800	300	<b>750</b>
Total	3/6 and 5/9	9/9	

**Pts – Have NOT Achieved Min**      **Pts – Have Achieved Min, but not PAR**      **Pts – Have Achieve PAR**

- PAOE: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Incomplete**
- Special Citation: Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Incomplete**
- STAR: PAR in all categories - **Incomplete**



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- Honor Roll: PAOE for at least four consecutive years - **Incomplete**
- High Honor Roll: STAR for at least four consecutive years - **Incomplete**
- **Premier**: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded - **Incomplete**
  
- New Business
  - Discussion on ASHRAE Meeting prices **Increase prices to \$30 and \$35 for meetings**  
**Motion: Kyle N**  
**Second: Chris W**  
**Vote: 10-0**
  
- Open Floor

Meeting was adjourned at **5:27pm**

Motioned: **Chris W**

Second: **Kyle N**