Agenda
Meeting was called to order at: 4:37 pm

- Call to Order and Attendance:
  - Attended:
    Kyle Nedlik                               Chris Wolak                           Adam Keller         Jason Gilbert
    Mike McGinnis                              Dana Schmidt                           Andy Nice
    Matt Lloyd                                 Devin Shapley                         Rob VanSkiver
  - Call-in:

- Old Business:
  - Vote to approve the July Meeting Minutes Approved
    Motion: Mike M  Second: Adam K  Vote: 10-0
  - Treasurer’s Report (Matt Lloyd):
    - Account Balances
      - M&T: $7,419.56 (as of 09/17/2019)
      - PayPal: $274.00 (as of 09/17/2019)
      - H.O. Ward: $23,378.17 (as of 09/17/2019, Principal: $20,000)
      - William & Joan Albern: $24,512.08 (as of 09/17/2019, Principal: $20,000)
    - Status of CRC reimbursements. Reimbursements issued
    - Status of paperwork to update authorized signers
    - Status of paperwork to get Devin, Adam, and Matt Chapter credit cards. Paperwork has been filed with M&T. Individuals may now requests cards.
    - Status of updated fiscal year. Complex process to change. Leaving as-is for this year
    - Review the budget for final approval Approved
      Motion: Devin S  Second: Chris W  Vote: 10-0
  - CTTC (Devin Shapley/Adam Keller):
    - Review the year’s proposed calendar of events, any changes/updates?
      - November - Incubator Tour – confirmed? Devin S to contact Eric Lapour
      - December - Reserve Room for ASHRAE DL, Book DL Speaker
      - January – Binghamton Arena Tour – confirmed? Would need to be on Wed. 1/15 based on current January home schedule
    - Basecamp discussion Kyle N and Victoria K to meet week of 9/23
  - YEA (Dana Schmidt):
    - Fall/Winter YEA Events
      Looking at possible joint YEA event with CNY. Event will be separate from normal meeting.
Membership Promotion (Chris Wolak):

GGAC (Adam Keller):

Student Activities (Jason Gilbert):

Research Promotion (Glenn Roberts / Mike McGinnis):
  • Donor recognition night tonight
  • Donor recognition item ordering

History (Rick Sanguinito)

Special Events
  • Review of CRC

PAOE (Kyle Nedlik): See below (as of 9/16/2019)
  • CRC points still not uploaded by the region yet
  • Reminder to chairs that they can update PAOE points.
  • Please review any points that are to be assigned by the region and reach out to the responsible person as required.

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<th>CATEGORY</th>
<th>PAR</th>
<th>MIN</th>
<th>PTS</th>
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<tr>
<td>Chapter Technology Transfer*</td>
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<tr>
<td>Electronic Communications</td>
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<td>250</td>
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<td>Governmental Affairs*</td>
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<td>Student Activities*</td>
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<tr>
<td>RP*</td>
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<td>Total</td>
<td>3/6 and 5/9</td>
<td>9/9</td>
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**Pts** – Have NOT Achieved Min  **Pts** – Have Achieved Min, but not PAR  **Pts** – Have Achieve PAR

- **PAOE**: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **Incomplete**
- **Special Citation**: Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **Incomplete**
- **STAR**: PAR in all categories - **Incomplete**
Honor Roll: PAOE for at least four consecutive years - Incomplete
High Honor Roll: STAR for at least four consecutive years - Incomplete
Premier: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded - Incomplete

New Business
- Discussion on ASHRAE Meeting prices Increase prices to $30 and $35 for meetings
  Motion: Kyle N
  Second: Chris W
  Vote: 10-0

Open Floor

Meeting was adjourned at 5:27pm
Motioned: Chris W
Second: Kyle N