

Agenda

Meeting was called to order at:

- Call to Order and Attendance: 4:06 PM
 - Attended: Mike, Devin, Petros, Jason, Matt
 - Call-in: Adam, Victoria, Kyle, Chris, Glenn

- Item to Discuss:
 - Vote to approve the March Meeting Minutes
 - March minutes to be voted on via email
 - Review the calendar of events
 - June – Golf and Clam Bake
 - Registration ends June 7
 - RP for March Madness – Has this been paid?
 - Adam to send out payment to winners
 - Chapter Bylaws update – Mike to address before July 1
 - RP Chair for 2019-2020 year – Glenn
 - Secretary for 2019-2020 year – Victoria (Nominated)
 - Open Floor
 - CIQ positions are to be voted on via email survey; Mike will send out
 - Mike will send out list of names who plan to attend CRC event in Buffalo; attendees should pay with personal credit card and request reimbursement
 - Scholarship check has been sent out to winner

- Treasurer's Report (Adam Keller):
 - M&T: \$ 6,830.95 (as of 5/28/2019)
 - PayPal: \$ 9,250.17 (as of 5/28/2019)
 - H.O. Ward \$ 24,046.93 (as of 5/28/2019, Principal: \$20,000)
 - William & Joan Albern: \$ 25,421.00 (as of 5/28/2019, Principal: \$20,000)
 - Reimbursement checks had not been deposited
 - Mike to work with Tompkins Trust to reimburse (M&T) checking account for the scholarship and distinguished lecturer costs

- CTC (Kyle Nedlik/Devin Shapley):

- YEA (Victoria Kramer):
 - First Social Event was Nov, first drink sponsored by Trane
 - Dana Schmidt will be taking over YEA chair next year
 - Victoria will send Dana the working spreadsheet used to track contact info for local universities involved with ASHRAE



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- Membership Promotion (Chris Wolak):
- GGAC (Adam Keller):
 - Adam will be attending the “Day on the Hill” on Tuesday June 4th
- Student Activities (Jason Gilbert):
 - Jason is looking for assistance working with Alfred or Cornell to develop a more active student membership
- Research Promotion (Glenn Roberts):
 - Reminder the chapter is to be reimbursed for the excess Dec donation to meet 30% of goal
 - NCAA Tournament
 - RP is currently at 980 points for PAOE (70 points below PAR); Glenn will look to see if a donation can help get the remaining points
- History (Rick Sanguinito)
- Special Events
 - Golf and Clambake (Mike McGinnis and Travis Fisher)
 - Canstruction – Chapter Opportunity Fund \$500, Tables from Symposium \$500
- PAOE (Mike McGinnis): See below (as of 5/3/19)
 - Reminder to chairs that they can update PAOE points.
 - Please review any points that are to be assigned by the region and reach out to the responsible person as required
 - All categories will achieve PAR, pending RP donation

| CATEGORY | PAR | MIN | PTS |
|-------------------------------------|-------------|-----|------|
| <u>Chapter Operations*</u> | 1200 | 600 | 1090 |
| <u>Chapter Technology Transfer*</u> | 1050 | 550 | 1150 |
| Electronic Communications | 500 | 250 | 580 |
| <u>Governmental Affairs*</u> | 650 | 500 | 550 |
| Historical | 300 | 100 | 785 |
| <u>Membership Promotion*</u> | 800 | 500 | 850 |
| <u>Student Activities*</u> | 500 | 300 | 771 |
| <u>RP*</u> | 1050 | 800 | 980 |
| Total | 3/6 and 5/8 | 8/8 | |



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Pts – Have NOT Achieved Min

Pts – Have Achieved Min, but not PAR

Pts – Have Achieve PAR

- PAOE: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities - **COMPLETED**
 - Special Citation: Minimum in 5 of the 6 categories, with a minimum of 5,500 points - **COMPLETED**
 - STAR: PAR in all categories - **Incomplete**
 - Honor Roll: PAOE for at least four consecutive years - **COMPLETED**
 - High Honor Roll: STAR for at least four consecutive years - **Incomplete**
 - Premier: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded - **COMPLETED**
- New Business
 - Chapter should consider purchasing a conference call speaker for better meeting call-in capabilities

Meeting was adjourned at **4:37 PM**

Motioned: **Matt**

Second: **Jason**