Agenda
Meeting was called to order at:

- Call to Order and Attendance: 4:06 PM
  - Attended: Mike, Devin, Petros, Jason, Matt
  - Call-in: Adam, Victoria, Kyle, Chris, Glenn

- Item to Discuss:
  - Vote to approve the March Meeting Minutes
    - March minutes to be voted on via email
  - Review the calendar of events
    - June – Golf and Clam Bake
    - Registration ends June 7
  - RP for March Madness – Has this been paid?
    - Adam to send out payment to winners
  - Chapter Bylaws update – Mike to address before July 1
  - RP Chair for 2019-2020 year – Glenn
  - Secretary for 2019-2020 year – Victoria (Nominated)
  - Open Floor
    - CIQ positions are to be voted on via email survey; Mike will send out
    - Mike will send out list of names who plan to attend CRC event in Buffalo; attendees should pay with personal credit card and request reimbursement
    - Scholarship check has been sent out to winner

- Treasurer’s Report (Adam Keller):
  - M&T: $6,830.95 (as of 5/28/2019)
  - PayPal: $9,250.17 (as of 5/28/2019)
  - H.O. Ward: $24,046.93 (as of 5/28/2019, Principal: $20,000)
  - William & Joan Albern: $25,421.00 (as of 5/28/2019, Principal: $20,000)
  - Reimbursement checks had not been deposited
    - Mike to work with Tompkins Trust to reimburse (M&T) checking account for the scholarship and distinguished lecturer costs

- CTTC (Kyle Nedlik/Devin Shapley):

- YEA (Victoria Kramer):
  - First Social Event was Nov, first drink sponsored by Trane
  - Dana Schmidt will be taking over YEA chair next year
  - Victoria will send Dana the working spreadsheet used to track contact info for local universities involved with ASHRAE
Board of Governors Meeting  
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- Membership Promotion (Chris Wolak):

- GGAC (Adam Keller):
  - Adam will be attending the “Day on the Hill” on Tuesday June 4th

- Student Activities (Jason Gilbert):
  - Jason is looking for assistance working with Alfred or Cornell to develop a more active student membership

- Research Promotion (Glenn Roberts):
  - Reminder the chapter is to be reimbursed for the excess Dec donation to meet 30% of goal
  - NCAA Tournament
  - RP is currently at 980 points for PAOE (70 points below PAR); Glenn will look to see if a donation can help get the remaining points

- History (Rick Sanguinito)

- Special Events
  - Golf and Clambake (Mike McGinnis and Travis Fisher)
  - Canstruction – Chapter Opportunity Fund $500, Tables from Symposium $500

- PAOE (Mike McGinnis): See below (as of 5/3/19)
  - Reminder to chairs that they can update PAOE points.
  - Please review any points that are to be assigned by the region and reach out to the responsible person as required
  - All categories will achieve PAR, pending RP donation

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<tr>
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<tr>
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<tr>
<td>RP*</td>
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<tr>
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<td>3/6 and 5/8</td>
<td>8/8</td>
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</table>
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**Pts** – Have NOT Achieved Min  
**Pts** – Have Achieved Min, but not PAR  
**Pts** – Have Achieve PAR

- **PAOE**: Minimum in 5 of the following 6 categories: Chapter Operations, Chapter Technology Transfer, Governmental Affairs, Membership Promotion, RP and Student Activities  
  - COMPLETED
- **Special Citation**: Minimum in 5 of the 6 categories, with a minimum of 5,500 points  
  - COMPLETED
- **STAR**: PAR in all categories  
  - Incomplete
- **Honor Roll**: PAOE for at least four consecutive years  
  - COMPLETED
- **High Honor Roll**: STAR for at least four consecutive years  
  - Incomplete
- **Premier**: PAOE every year since the chapter's inception or since 1970; minimum of four years; chapter's first year is excluded  
  - COMPLETED

- New Business
  - Chapter should consider purchasing a conference call speaker for better meeting call-in capabilities

Meeting was adjourned at 4:37 PM  
Motioned: Matt  
Second: Jason