Agenda
Meeting was called to order at: 4:10 P.M.

▪ Call to Order and Attendance:
  • Attended: Adam, Mike, Travis, Matt, Kyle, Victoria, Chris, Rob, Jason
  • Call-in: Glenn

▪ Item to Discuss:
  • Vote to approve the February Meeting Minutes
    To be approved via email vote
  • Review the calendar of events
    ▪ April – Symposium Status
      Devin is looking for a lunch speaker to complete
      “Save the date” has been sent out
      Schedule should be complete by the end of the week
      Need to set up registration link on website (Petros)
    ▪ May – Ommegang
      Meeting and bus are set up to leave from BU
    ▪ June – Golf and Clam Bake
      Set up for June 18 at Links at Hiawatha
  • Canstruction Review
    Thanks to Petros for completing; need to make sure there is enough interest in helping with construction next year before registering
  • RP for March Madness
    Glenn has bracket set up on Yahoo – Mike will send out link to participate
    Brackets will be $20 each
    Payouts will be:
    - ASHRAE Twin Tiers Chapter (50%)
    - First Place (35%)
    - Second Place (10%)
    - Third place (5%)
  • Chapter Bylaws update
  • RP Chair for 2019-2020 year
    Looking for volunteers to take over RP chair
    - Consider system where past president becomes RP chair
    - Glenn open to being chair for one more year if needed
    - Need to submit responsibilities to ASHRAE by April 1st for points
  • Secretary for 2019-2020 year
    Both Dana Schmidt and Victoria have expressed interest
  • Open Floor
    Chapter received one application for scholarship
Board of Governors Meeting  
Date: March 19, 2019  
Location: Cornell Tang Welcome Center

- **Treasurer’s Report (Adam Keller):**  
  - M&T: $1,798.74 (as of 3/19/2018)  
  - PayPal: $4,250.80 (as of 3/19/2018)  
  - H.O. Ward $23,411.79 (as of 3/19/2018, Principal: $20,000)  
  - William & Joan Albern: $24,723.50 (as of 3/19/2018, Principal: $20,000)  
  - Reimbursement checks had not been deposited  
    Adam to transfer Paypal money to M&T account to make up difference from  
    Canstruction expenses and December donations

- **CTTC (Kyle Nedlik/Devin Shapley):**  
  - Kyle Register for President training in April  
    Hotel is booked, ready to go for first week of April  
    Consider taking Devin as well

- **YEA (Victoria Kramer):**  
  - First Social Event was Nov, first drink sponsored by Trane  
    Victoria has been bringing speakers to Jason’s class to discuss different parts of the  
    engineering industry

- **Membership Promotion (Chris Wolak):**  
  - MP training is in Kansas City in June

- **GGAC (Adam Keller):**  
  - Adam looking for any volunteers that would like to join him at the “Day on the Hill” to  
    represent the Southern Tier

- **Student Activities (Jason Gilbert):**

- **Research Promotion (Glenn Roberts):**  
  - Reminder the chapter is to be reimbursed for the excess Dec donation to meet 30% of goal  
  - NCAA Tournament

- **History (Rick Sanguinito):**

- **Special Events**  
  - Golf and Clambake (Mike McGinnis and Travis Fisher)  
    - Will set date to meet with golf course  
    - Volunteers to collect door prizes  
    - Putting contest  
  - Canstruction – Chapter Opportunity Fund $500, Tables from Symposium $500

- **PAOE (Mike McGinnis):** See below (as of 3/9/19)
Reminder to chairs that they can update PAOE points.

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<th>CATEGORY</th>
<th>PAR</th>
<th>MIN</th>
<th>PTS</th>
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<td>Chapter Technology Transfer*</td>
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<tr>
<td>RP*</td>
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</table>

**PAOE requires achieving minimum in 5 of the 6 categories marked with ***

- **Pts** – Have NOT Achieved Min
- **Pts** – Have Achieved Min, but not PAR
- **Pts** – Have Achieve PAR

- New Business

Meeting was adjourned at 4:50
Motioned: Chris
Second: Kyle