Agenda
Meeting was called to order at: 4:15 P.M.

- Call to Order and Attendance:
  - Attended: Petros, Devin, Mike, Kyle, Matt, Jason, Victoria, Adam, Chris, Rob, Andrew
  - Call-in: Glenn

- Item to Discuss:
  - Vote to approve the January Meeting Minutes
    Approved: Motion-Kyle, 2nd-Devin, Unanimous vote
  - Review the calendar of events
    - March – All Set for Cornell Tour and Presentation?
      Will have speaker and more details by end of month; Kyle will post flyer when ready
    - April – Symposium Status, review menu
      Devin still looking for three speakers
    - May – Ommegang
      Andy working on bus accommodations
  - New website is operational
    Put symposium flyer up on website
  - Move Budget Cycle from August to August – Rick S.
  - Construction
    Looking to have a design by the end of February
  - Review RP from Superbowl – refund to chapter
  - Chapter Bylaws update
  - Open Floor

- Treasurer’s Report (Adam Keller):
  - M&T: $4,203.72 (as of 02/19/2018)
  - PayPal: $2,829.78 (as of 02/19/2018)
  - H.O. Ward: $23,201.42 (as of 02/19/2018, Principal: $20,000)
  - William & Joan Albern: $24,475.63 (as of 02/19/2018, Principal: $20,000)
  - Reimbursement checks had not been deposited

- CTTC (Kyle Nedlik/Devin Shapley):
  - Kyle Register for President training in April

- YEA (Victoria Kramer):
  - First Social Event was Nov, first drink sponsored by Trane
  - ASHRAE Jeopardy will take place at end of February meeting
Board of Governors Meeting  
Date: February 19, 2019  
Location: BU Pharmacy Bldg

- Membership Promotion (Chris Wolak):
- GGAC (Adam Keller):
- Student Activities (Jason Gilbert):
- Research Promotion (Glenn Roberts):
  - Reminder the chapter is to be reimbursed for the excess Dec donation to meet 30% of goal  
    Adam is coordinating who has/hasn’t paid and will be paying out winners for SB; also need to  
    reimburse SB square participants who did not receive a square  
  - NCAA Tournament??  
    Glenn will set up bracket and send out to chapter once tournament starts
- History (Rick Sanguinito)
- Special Events  
  - Golf and Clambake (Mike McGinnis and Travis Fisher)  
    Will set date to meet with golf course  
    Will be at Hiawatha for this year; considering Endwell Greens for 2020  
    Volunteers to collect door prizes  
    Putting contest  
  - Canstruction – Chapter Opportunity Fund $500, Tables from Symposium $500
- PAOE (Mike McGinnis): See below (as of 2/17/19)  
  - Reminder to chairs that they can update PAOE points.

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>PAR</th>
<th>MIN</th>
<th>PTS</th>
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<tbody>
<tr>
<td>Chapter Operations*</td>
<td>1200</td>
<td>600</td>
<td>965</td>
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<tr>
<td>Chapter Technology Transfer*</td>
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<td>Electronic Communications</td>
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<td>Governmental Affairs*</td>
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<tr>
<td>RP*</td>
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**PAOE requires achieving minimum in 5 of the 6 categories marked with *.**

**PTS** – Have NOT Achieved Min
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- Pts – Have Achieved Min, but not PAR  
- PtS – Have Achieve PAR

- New Business

Meeting was adjourned at 4:50 P.M.  
Motioned: Chris  
Second: Devin