Board of Governors Meeting  
**Date:** December 18, 2018  
**Location:** Mariott Ithaca

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**Agenda**  
Meeting was called to order at: **4:14 PM**

- **Call to Order and Attendance:**  
  - **Attended:** Matt, Adam, Kyle, Mike, Chris, Rob, Devin, Glenn, Joe, Rick, Jason  
  - **Call-in:**

- **Item to Discuss:**  
  - **Vote to approve the budget**  
  - **Review the calendar of events**  
    - Jan Meeting – NDA  
    - Feb – Accommodations for BU tour  
      - Student activities night, new student officers, Pharmacy school tour  
      - Kyle and Jason working to get dinner and meeting in same area to avoid extra travel  
    - April – Symposium Status  
      - Devin planning to confirm speakers in January  
    - March Meeting – All Set?  
      - Dinner is set up – still waiting to confirm meeting agenda and theme  
  - **New website – Status**  
    - On track to go live at the start of the new ASHRAE calendar  
    - Move Budget Cycle from August to August – Rick S.  
    - Audit Review  
      - Completed  
    - Confirm regional assessment was paid  
      - Confirmed  
    - Review RP for end of yr contribution  
      - Mike and Glenn to review and determine goals moving forward  
    - Vote to be cast via email  
  - **Open Floor**

- **Treasurer’s Report (Adam Keller):**  
  - M&T: $8,877.86______ (as of 12/18/2018)  
  - PayPal: $865.57______ (as of 12/18/2018)  
  - H.O. Ward $23,031.19______ (as of 12/18/2018, Principal: $20,000)  
  - William & Joan Albern: $24,329.94______ (as of 12/18/2018, Principal: $20,000)  
  - Reimbursement checks had not been deposited

- **CTTC (Kyle Nedlik/Devin Shapley):**

- **YEA (Victoria Kramer):**  
  - First Social Event was Nov, first drink sponsored by Trane
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- Membership Promotion (Chris Wolak):
- GGAC (Adam Keller): Adam to update by the end of December and apply for PAOE
- Student Activities (Jason Gilbert):
- Research Promotion (Glenn Roberts): Will be doing Superbowl board as fundraiser
- History (Rick Sanguinito)
- Special Events
  - Golf and Clambake (Mike McGinnis and Travis Fisher)
  - Canstruction – Chapter Opportunity Fund?
    - Kyle submitted proposal for $500 of funding
    - Event is scheduled for March 17, 2019
- PAOE (Mike McGinnis): See below
  - Reminder to chairs that they can update PAOE points.

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<th>CATEGORY</th>
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<th>MIN</th>
<th>PTS</th>
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<tr>
<td>RP*</td>
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**PAOE requires achieving minimum in 5 of the 6 categories marked with *

- New Business
Meeting was adjourned at 4:57 PM
Motioned: Kyle
Second: Chris