

ASHRAE American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.

TWIN TIERS CHAPTER (<http://www.twintiers.ashraechapters.org/>)

Board of Governors Meeting Minutes

Date: Tuesday 05/16/2017 @ 4:00 PM

Location: Hotel Ithaca, Lounge, Ithaca, NY

Agenda

The meeting was called to order at: **4:06**

- Call to Order and Attendance:
Attendance: Andy Nice, Chris Wolak, Mike McGinnis, Gary Hilton, Mike Gavin
- General Announcements – Last regular meeting of the year, recognition of the board
 - Theme night this evening – **No theme, review Refrigeration Night with Rob Vanskiver for next year.**
- Treasurer's Report – Kyle
 - M&T: Reported.
 - PayPal: Reported.
 - H.O. Ward: Reported.
 - William & Joan Albern Reported.
 - Audit: Meeting set up between Kyle and Devin for ASHRAE Treasurer file transfer on 7/24/2017. Kyle will target to have the 2016/2017 audit complete and submitted to the audit committee by this date.
 - Student Chapter – End of Year balance must be \$2,500. Need to add this to the list above as part of the treasurer's report.
 - Budget – Comments – **No Comments**
 - Thompkins – Still working on online access. Travis submitted paperwork. We need to send a new Corporate Resolution, need to remove Doug if he is on there.
 - Any Receipts or Open Items – Go through Kyle's list on the treasurer's report.
 - Did Andy deposit newsletter advertisements checks?
 - **Where did extra RP – OUT come from**
- CTTC – Mike/Petros
 - Spring Symposium – Success! Any group feedback? **Good feedback, stick with Spring**
 - Golf and Clambake – Update for prizes and contests? **Send flyers through Cornell email**
 - Monthly Meetings –
- YEA – Devin/Victoria
 - Completed two events this year, spectacular! Feedback and plans for next year? **Chairs not present.**

- Membership Promotion – Chris
 - Attendance increased an estimated 12% from last year!
 - Updates? **No updates.**
- PAOE Responsibility – Travis Fisher
 - All areas above PAR!

▶ Chapter Operations	Par: 1200	Min Points: 600	Total Points: 1225
▶ Chapter Technology Transfer	Par: 1050	Min Points: 450	Total Points: 1175
▶ Grassroots Government Advocacy	Par: 650	Min Points: 500	Total Points: 650
▶ Historical Criteria	Par: 300	Min Points: 100	Total Points: 430
▶ Membership Promotion	Par: 800	Min Points: 500	Total Points: 1355
▶ RP	Par: 1050	Min Points: 800	Total Points: 1120
▶ Student Activities	Par: 500	Min Points: 300	Total Points: 920

- Student Activities – Jason Gilbert
 - Student Scholarships: Awarded, thanks to all who participated
 - Did students receive membership reimbursements?
 - Results from career fair?
 - Cornell Student Chapter – Victoria currently pursuing being future student activities chair and organizing another potential student chapter and attending Student Activities training on June 23-24th. Updates?
 - Alfred Student Chapter – Any response?
 - Member Shirts - Andy
 - Placeholder for next year.
 - **Mike to meet with BCC for scholarship opportunities and potential link with BU student chapter**
- Research Promotion – Glenn Roberts
 - Clam bake putting contest \$ **To go to RP**
 - Campaign status for society?
 - Updates? **Not present**
- New Business
 - CIQ – Review positions for 2017-2018
 - Petros attended President-Elect Training, updates from the training?
 - Petros, Travis, Rick S., and Jason to attend CRC on August 17-19, any other takers **Mike M. cannot attend**
 - June is the chapters 40th birthday. Looking to do something special.
 - **Webmaster – Need replacement/trainee**
 - **Need audit committee member for next year**

Meeting adjourned at **4:53** Motioned: **Andy**

Second: **Mike M.**