

ASHRAE American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.

TWIN TIERS CHAPTER (<http://www.twintiers.ashraechapters.org/>)

Board of Governors Agenda

Date: Tuesday 01/17/2017 @ 4:00 PM

Location: Statler Hotel, Ithaca, NY

MEETING MINUTES

The meeting was called to order at:

- Call to Order and Attendance:
 - Attendance: **Andy Nice, Chris Wolak, Devin Shapley, Petros Papathomopoulos, Adam Keller, Travis Fisher, Mike McGinnis, Glenn Roberts, Rob Vanskiver, Jason Gilbert.**
- General Announcements – First order of business, Student Activities
 - DL & Past Presidents Night!
- Treasurer's Report – Kyle
 - M&T: \$ 17,180.60 (as of 01/17/2017)
 - PayPal: \$ 964.36 (as of 01/17/2017)
 - H.O. Ward: \$ 4,464.88 usable [**\$20,000 principal**] (as of 12/01/2016)
 - William & Joan Albern: \$ 2,675.56 usable [**\$20,000 principal**] (as of 10/1/2016)
 - Audit: Kyle to provide update at next month's meeting
 - Student Chapter – Discuss student chapter responsibility, should Student Chapter submit a monthly treasurers report similar to our current treasurer's report?
 - Budget – Good standing, review possible impact of Student Chapter Donation (\$2500). This would include _____ to cover Vegas trip and _____ to provide seed money.
 - Thompkins – Still working on online access. Travis still needs to send back paperwork. We need to send a new Corporate Resolution, need to remove Doug if he is on there.
 - Any Receipts or Open Items – Did Mike receive reimbursement for December meeting items?
- CTTC – Mike/Petros
 - DL Information – Be sure to submit all required documents for DL lecture including lecturer evaluation form, and event summary critique form.
 - Monthly Meetings –
 - Did we change the format in the Newsletter? The monthly meeting information does not include the location.
 - February Meeting
 - Location? **Petros to provide Andy with updated schedule.**
- YEA – Devin/Victoria
 - Any updates for second YEA event? Technical tour/ hockey game?
- Membership Promotion – Chris
 - Overview of meeting cards.

- PAOE Responsibility – Travis Fisher
 - Updated points for creating student chapter. Need to review other opportunities available for points.

▶ Chapter Operations	Par: 1200	Min Points: 600	Total Points: 595
▶ Chapter Technology Transfer	Par: 1050	Min Points: 450	Total Points: 475
▶ Grassroots Government Advocacy	Par: 650	Min Points: 500	Total Points: 350
▶ Historical Criteria	Par: 300	Min Points: 100	Total Points: 330
▶ Membership Promotion	Par: 800	Min Points: 500	Total Points: 930
▶ RP	Par: 1050	Min Points: 800	Total Points: 690
▶ Student Activities	Par: 500	Min Points: 300	Total Points: 420

- Student Activities – Jason Gilbert
 - Student Scholarships: Jason/Rick
 - Jason would like to reimburse membership fees for students who are successful chapter officers. Will donate \$3000 total
 - Motion to donate \$2500 to student chapter. \$500 for winter conference
\$1500 seed money (\$1000 balance reqd.)
 - Member Shirts - Andy
 - Shirts will be given to members who are attending the CRC & Members with attend ½ of the Meetings (4 meetings).
 - Current free shirt count: 17
- Research Promotion – Glenn Roberts
 - PAOE
 - TT donated \$450 for 50 PAOE points
 - Updates?
- New Business

Meeting adjourned at 4:51 Motioned: Travis Second: Devin