MEETING MINUTES
The meeting was called to order at:

• Call to Order and Attendance: 3:43
  • Attendance: Travis Fisher, Jason Gilbert, Chris Wolak, Andy Nice, Kyle Nedlik, Devin Shapley, Mike McGinnis, BU Student Chapter Officers (Doris Wong, Ibrahima Balde, Melissa Gross)

• General Announcements – Travis Fisher
  • Congratulations and thanks to Jason Gilbert for the recent submission of BU Student Branch request. Tonight is membership promotion night!

• Treasurer’s Report – Kyle Thanks to Kyle for job well done!
  • M&T:
  • Paypal:
  • H.O. Ward:
  • William & Joan Albern:
  • Audit: 2015 tax submission complete, Travis and Kyle signed the CHAR500 and was post marked yesterday November 14th. Reviewed by Doug Breese. Where are we with Audit review and approval?
  • Budget – Final review, any comments/changes?
  • Thompkins – Still working on online access. Did we find the original paperwork? We need to send a new Corporate Resolution, need to remove Doug if he is on there.
  • Rick – do you need reimbursement for Audit Committee lunch meeting? Did not see the expense show up on the account.

• CTTC – Mike/Petros
  • DL Information – Is VJ all set for January meeting? Accommodations, meeting needs? Has the Statler been reserved? PDH?
  • Monthly Meetings –
    • Did we change the format in the Newsletter? The monthly meeting information does not include the location.
  • Spring Symposium
    • Discuss Mike’s location option breakdown. Need to make a decision to lock in location. Holiday Inn $1500 add from last year. Move to Holiday Inn

• YEA – Devin/Victoria
  • Thank you for setting up Water Street Brewing Tour
  • Second YEA event? Technical tour/ hockey game?
• Membership Promotion – Chris
  • Updates?

• PAOE Responsibility – Travis Fisher
  • PAOE duties during the year.

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<th>Expectations</th>
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<td>Membership Promotion</td>
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<td>Research Promotion</td>
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<td>Grassroots Government Activities</td>
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• Student Activities – Jason Gilbert
  • Student Scholarships: Jason/Rick
    • Add a scholarship page to the website.
    • Jason would like to reimburse membership fees for students who are successful chapter officers.
  looking to send students to winter meeting
  • Member Shirts: Andy – Select new design/color for this year.
    • Shirts will be given to members who are attending the CRC & Members with attend ¼ (4 meetings) of the Meetings. Discuss criteria for shirts color is presidents choice
    • Current free shirt count: 0
    • Shirt lead time 1 - 2 Weeks

• New Business

Meeting adjourned at  4:36  Motioned:  Second: