



ASHRAE American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.

TWIN TIERS CHAPTER (<http://www.twintiers.ashraechapters.org/>)

Board of Governors Meeting Minutes

Date: Tuesday 10/18/2016 @ 4:00 PM

Location: Owego Treadway, Owego, NY

MEETING MINUTES

The meeting was called to order at: **4:08pm**

1. Call to Order and Attendance: **Travis Fisher, Petros Papathamopoulos, Andrew Nice, Mike McGinnis, Kyle Nedlik, Chris Wolak, Rick Sanguinito, Adam Keller, Jason Gilbert, Victoria Kramer, Glenn Roberts, Devin Shapley, Chonghui Liu**
 - a) Attendance:
2. General Announcements – Travis Fisher
 - a) Welcome/Introduce our guest YRC Chair Chonghui Liu
3. Treasurer’s Report – Kyle
 - M&T: **Cards were handed out.**
 - Paypal:
 - H.O. Ward:
 - William & Joan Albern: Travis still needs to set up online access.
 - Audit: Lynn Paniccia has filed the e-Postcard and it is approved. Reviewed by Doug Breese. Comments incorporated? Travis contacted Thompkins process underway for online access to scholarships, Jacob needs Feb 16 H.O. Ward statement.
 - Thompkins – Did we find the original paperwork? We need to send a new Corporate Resolution, need to remove Doug if he is on there.
 - Kyle – Needs? Update from Jake?
 - M&T account setup – Distribute CC’s to Mike and Kyle.
 - CRC – Society to issue \$800 refund for CRC mix-up, have we seen this come through?
 - Need receipt for 9/20 Wal-Mart expenditure (\$16.79) – Soft drinks/cups for today’s meeting?
4. CTTC – Mike/Petros
 - a) DL Information –
 - b) Monthly Meetings –
 - Do we have a speaker lined up for November?
 - MVR tour/presentation at Cornell.
 - c) Spring Symposium
 - Updates on a potential new inviting venue? **Received pricing. Will evaluate.**
 - Holiday inn Binghamton?
 - Petros and Travis send speaker list to Mike
 - Kyle to provide budgets
 - d) Petros to publish calendar of events.



- 5. YEA – Devin/Victoria **CL discussed leadership weekend scholarship**
 - a) We need to establish 2 events for the year. Any ideas for the first event? **Brewery tour**
 - b) CL to provide a background on YEA goals and possible ideas for events.
- 6. Membership Promotion – Chris
 - a) Updates? **November & March Meetings**
- 7. PAOE Responsibility – Travis Fisher
 - a) PAOE duties during the year.

<i>Expectations</i>		Current	PAR	Max
Membership Promotion	Chris Wolak	355	500	800
Student Activities	Jason Gilbert	100	300	500
Research Promotion	Glenn Roberts	0	800	1050
Historical	Rick Sanguinito	50	100	300
Chapter Operations	Travis Fisher	435	600	1200
Chapter Technology Transfer	Petros Papathomopoulos	300	450	1050
Grassroots Government Activities	Petros Papathomopoulos	350	500	650

8. Student Activities

Had student interest meeting for student chapter. Should be official by Feb. 1st, 2017

- a) Student Scholarships: Jason/Rick
 1. Withdrawal for refund to Chapter in fall after audit - Rick
 2. Did we contact BOCES to reach out to local high schools?
 3. Update on Student Chapter at Cornell.
 4. Who is eligible, what do the appliers need to do, and what is the deadline?
 5. When and who selects the winner(s)?
 6. How do we announce the winners and how do we disperse the scholarship(s)?
 7. Add a scholarship page to the website.
 8. Jason would like to reimburse membership fees for students who are successful chapter officers.
- b) Member Shirts: Andy – Select new design/color for this year.
 - Shirts will be given to members who are attending the CRC & Members with attend ½ of the Meetings. **Pricing back tomorrow**
 - Current free shirt count: 0
 - Shirt lead time 1 - 2 Weeks

9. New Business

Meeting adjourned at 4:58pm Motioned: Travis Second: Rick