

ASHRAE American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.

TWIN TIERS CHAPTER (<http://www.twintiers.ashraechapters.org/>)

Board of Governors Meeting Minutes

Date: Tuesday 12/0/2016 @ 4:00 PM

Location: Holiday Inn, Binghamton, NY

MEETING MINUTES

The meeting was called to order at: **4:04 PM**

- Call to Order and Attendance:
 - Attendance: **Andy Nice, Chris Wolak, Victoria Kramer, Mike McGinnis, Rob Vanskiver, Adam Keller, Devin Shapley, Kyle Nedlik, Jason Gilbert**
- General Announcements – Mike McGinnis (Sitting in for Travis and Petros)
 - Research promotion night!
- Treasurer's Report – Kyle
 - M&T: \$ All balances reported and in good standing
 - Paypal: \$
 - H.O. Ward: \$
 - William & Joan Albern: \$
 - Audit: 2015-2016 approved.
 - Budget – Good standing, review possible impact of Student Chapter Donation.
 - Thompkins – Still working on online access. Travis still needs to send back paperwork. We need to send a new Corporate Resolution, need to remove Doug if he is on there.
 - Any Receipts or Open Items –
- CTTC – Mike/Petros
 - DL Information – Is VJ all set for January meeting? Accommodations, meeting needs? Has the Statler been reserved? PDH?
 - Monthly Meetings –
 - Did we change the format in the Newsletter? The monthly meeting information does not include the location.
 - May Meeting
 - Petros verifying snow melt speaker, discuss good install locations. Other presenter's possibly?
- YEA – Devin/Victoria
 - All set for this evenings Water Street Brewery tour? First round is on ASHRAE Twin Tiers, Kyle Nedlik will be in attendance to purchase first round. Make sure attendees are on attendance sheet. **Brewery tour to be held tonight. Next YEA event to be planned**
 - Any updates for second YEA event? Technical tour/ hockey game?
- Membership Promotion – Chris
 - Updates? **Free meeting cards being given out tonight**

- PAOE Responsibility – Travis Fisher
 - PAOE duties during the year.

<i>Expectations</i>		Current	PAR	Min
Membership Promotion	Chris Wolak	830	800	500
Student Activities	Jason Gilbert	100	500	300
Research Promotion	Glenn Roberts	510	1050	800
Historical	Rick Sanguinito	230	300	100
Chapter Operations	Travis Fisher	595	1200	600
Chapter Technology Transfer	Petros Papathomopoulos	250	1050	450
Grassroots Government Activities	Petros Papathomopoulos	350	650	500

- Student Activities – Jason Gilbert **Raised \$1500**
 - Student Scholarships: Jason/Rick **Need \$1000 students & \$1500 for Jason**
 - Jason would like to reimburse membership fees for students who are successful chapter officers.
 - Determine how much the student chapter has raised so far. President feels based on the student chapters’ efforts we should donate whatever the remaining balance is so the student chapter officers can attend the winter conference. **\$2500 to be donated to student chapter. Will vote in Jan.**
 - Member Shirts: Andy – Select new design/color for this year.
 - Shirts will be given to members who are attending the CRC & Members with attend ½ of the Meetings (4 meetings).
 - Current free shirt count: **17**
- Research Promotion – Glenn Roberts
 - PAOE
 - We are currently only \$421 away from earning an extra 50 PAOE points (30% before December 31st) **Kyle to donate \$450 from chapter before 12/31. Will make this up with newsletter advertising.**
 - Discuss options to reach this goal, is it worth pursuing?
- New Business

Symposium to be held at Holiday Inn

Meeting adjourned at **4:50** Motioned: **Devin** Second: **Chris**